

**BEFORE USING THIS ADVISING TOOL**, please ensure that you have read the important disclaimer and policies included on the reverse of this form

**6 credits (2 courses) in first-year English**

ENGL 100 (3)  
ENGL 101 (3)  
ENGL 102 (3)  
ENGL 103 (3)

**6 credits (2 courses) in Mathematics**

<b>Calculus</b> <i>One of:</i>		<b>Math or Calculus</b> <i>One of:</i>	
MATH 104 (3)	MATH 251 (3)	MATH 104 (3)	MATH 232 (3)
MATH 105 (3)	MATH 255 (3)	MATH 105 (3)	MATH 251 (3)
MATH 151 (3)		MATH 115 (3)	MATH 255 (3)
MATH 152 (3)		MATH 151 (3)	STAT 200 (3)
		MATH 152 (3)	

**36 credits (12 courses) in Science**

<b>First-Year Science</b> <i>At least four of:</i>	<b>18 credits in second-year Science taken in 2 or more subject areas</b> <i>Six of:</i>	<b>Elective credits to reach 36 credits in Science, if needed:</b>		
BIOL 101 (4)	BIOL 201 (4)	BIOL 101 (4)	CHEM 101 (4)	MATH 232 (3)
BIOL 102 (4)	BIOL 203 (3)	BIOL 102 (4)	CHEM 102 (4)	MATH 251 (3)
CHEM 101 (4)	BIOL 204 (4)	BIOL 105 (4)	CHEM 201 (4)	MATH 255 (3)
CHEM 102 (4)	CHEM 201 (4)	BIOL 110 (4)	CHEM 202 (4)	PHYS 141 (4)
CPSC 111 (4)	CHEM 202 (4)	BIOL 120 (4)	CPSC 100 (4)	PHYS 142 (4)
CPSC 112 (4)	CPSC 225 (4)	BIOL 201 (4)	CPSC 111 (4)	PHYS 151 (3)
PHYS 141 (4)	MATH 232 (3)	BIOL 203 (3)	CPSC 112 (4)	PHYS 152 (4)
PHYS 142 (4)	MATH 251 (3)	BIOL 204 (4)	CPSC 115 (3)	PHYS 153 (4)
PHYS 151 (3)	MATH 255 (3)	BIOL 205 (3)	CPSC 165 (4)	PHYS 191 (3)*
PHYS 152 (4)	STAT 200 (3)		CPSC 225 (4)	STAT 200 (3)
PHYS 153 (4)				

**6 credits (2 courses) in Arts, other than English**

ANTH 101 (3)	ECON 105 (3)	FILM 102 (3)	HIST 224 (3)	PSYC 217 (3)	SOCI 200 (3)
ASIA 100 (3)	ECON 210 (3)	FREN 100 (3)	PHIL 100 (3)	PSYC 218 (3)	SOCI 210 (3)
ASIA 101 (3)	ECON 260 (3)	FREN 101 (3)	PHIL 110 (3)	PSYC 241 (3)	SOCI 220 (3)
ASIA 200 (3)	ECON 280 (3)	GEOG 101 (3)	PHIL 120 (3)	PSYC 250 (3)	SOCI 230 (3)
ASIA 201 (3)	ECON 290 (3)	HIST 101 (3)	PHIL 203 (3)	PSYC 260 (3)	SOCI 250 (3)
ASIA 202 (3)	ECON 291 (3)	HIST 102 (3)	PHIL 215 (3)	PSYC 280 (3)	
ECON 100 (3)	ECON 295 (3)	HIST 201 (3)	PSYC 101 (3)	SOCI 100 (3)	
ECON 103 (3)	FILM 101 (3)	HIST 223 (3)	PSYC 102 (3)	SOCI 103 (3)	

**6 credits (2 courses) of Electives**

<i>Two of, to reach total of 60 credits:</i>						
ANTH 101 (3)	BIOL 204 (4)	COMM 293 (3)	ECON 260 (3)	HIST 101 (3)	PHIL 110 (3)	PSYC 218 (3)
ASIA 100 (3)	BIOL 205 (3)	COMM 294 (3)	ECON 280 (3)	HIST 102 (3)	PHIL 120 (3)	PSYC 241 (3)
ASIA 101 (3)	CHEM 100 (4)	COMM 296 (3)	ECON 290 (3)	HIST 201 (3)	PHIL 203 (3)	PSYC 250 (3)
ASIA 200 (3)	CHEM 101 (4)	COMM 298 (3)	ECON 291 (3)	HIST 223 (3)	PHIL 215 (3)	PSYC 260 (3)
ASIA 201 (3)	CHEM 102 (4)	CPSC 100 (4)	ECON 295 (3)	HIST 224 (3)	PHYS 100 (4)*	PSYC 280 (3)
ASIA 202 (3)	CHEM 201 (4)	CPSC 111 (4)	ENGL 101 (3)	MATH 100 (3)*	PHYS 141 (4)	SOCI 100 (3)
BIOL 100 (4)*	CHEM 202 (4)	CPSC 112 (4)	ENGL 102 (3)	MATH 104 (3)	PHYS 142 (4)	SOCI 103 (3)
BIOL 101 (4)	COMM 100 (3)	CPSC 115 (3)	ENGL 103 (3)	MATH 115 (3)	PHYS 151 (3)	SOCI 200 (3)
BIOL 102 (4)	COMM 237 (4)	CPSC 165 (3)	ENGL 223 (3)	MATH 151 (3)	PHYS 152 (4)	SOCI 210 (3)
BIOL 105 (4)	COMM 280 (3)	CPSC 225 (4)	FILM 101 (3)	MATH 152 (3)	PHYS 153 (4)	SOCI 220 (3)
BIOL 110 (4)	COMM 281 (3)	ECON 100 (3)	FILM 102 (3)	MATH 232 (3)	PHYS 191 (3)	SOCI 230 (3)
BIOL 120 (4)	COMM 290 (3)	ECON 103 (3)	FREN 100 (3)	MATH 251 (3)	PSYC 101 (3)	SOCI 250 (3)
BIOL 201 (4)	COMM 291 (3)	ECON 105 (3)	FREN 101 (3)	MATH 255 (3)	PSYC 102 (3)	STAT 200 (3)
BIOL 203 (3)	COMM 292 (3)	ECON 210 (3)	GEOG 101 (3)	PHIL 100 (3)	PSYC 217 (3)	

✖ Courses cannot be used to meet more than one requirement.

\* The student should be aware that some institutions will not accept this course for credit toward a science degree.

## IMPORTANT INFORMATION FOR STUDENTS IN THE ASSOCIATE DEGREE PROGRAM

### General Disclaimer

Please check the semester schedule for course availability and inquire with an Academic Advisor regarding annual course offerings. It is the student's responsibility to fulfill the degree requirements, and to adhere to Alexander College policies and procedures on degree completion and graduation. Academic Advising is not responsible for any circumstances that may prevent the student from graduating, such as failed courses, misunderstanding of degree requirements, or other factors. Academic advice provided to a student is valid at the time of advising. In the event of a discrepancy between this document and the Academic Calendar, the Academic Calendar takes precedence.

**Students are encouraged to update their study plan with an Academic Advisor on a regular basis. Program requirements and applicability of courses on the degree planning worksheet are subject to change.**

### English and Academic Prerequisites

All courses at Alexander College have English level prerequisites. EAP English levels 097, 098, and 099 have been applied as prerequisites for all academic courses. Other prerequisites may be met by either completing transferable courses at other BCCAT member institutions or by successfully completing a prerequisite course at the College.

### Repeated Courses

Students are not permitted to retake courses once they have passed a course for which it is a prerequisite. If the student has not completed (e.g. failed or withdrawn from) a prerequisite course, they are considered to have not completed it and may therefore retake the course. Exception: students who have completed EAP level 099 and below may elect to take a lower level EAP course without restriction.

A student who attempts a course (university transfer or EAP) at Alexander College may choose to attempt the course a second time. However, if a student wishes to attempt a course a third or subsequent time, they must appeal to the Dean for special permission.

### Precluded Courses

Some course with substantially similar content preclude credit for one another (i.e. credit is granted for only one of these courses). Examples of courses that preclude credit for each other are:

- MATH 104/MATH 151
- MATH 105/MATH 152
- CPSC 115/MATH 115
- PHYS 141/PHYS 151/PHYS 152/PHYS 101
- PHYS 142/PHYS 153/PHYS 102

### Grade Point Average (GPA)

For each course included in the calculation of GPA, the course Grade Point value is multiplied by the number of course credits. The resulting values are summed over all courses, and the total is divided by the total number of credits. The result is the Grade Point average, or GPA. To determine term GPA, add the point value for all courses in a given term and divide by the total number of attempted credits in the term. To determine the cumulative GPA, add the point value for all courses and divide by the total number of attempted credits. Please note:

- GPA values are rounded up or down to the nearest hundredth of a percentage.
- Where a course has been successfully repeated, only the higher grade is used in the calculation of the GPA.
- Courses numbered 099 and lower are not used in the calculation of GPA.
- Both semester and cumulative GPA values are listed on the student's permanent record.

### Minimum CGPA Requirement for Graduation

To be eligible for graduation in an Associate Degree program, students must complete all program requirements with a minimum cumulative grade point average of 2.0 (equivalent to a 'C' average). If the student's GPA is lower than 2.0, they may need to repeat some courses to meet this requirement. Please consult an Academic Advisor for help selecting courses to repeat.

### Transferring Credit toward an Associate Degree

Transferability of courses is determined by the receiving institution.

Credit for courses taken outside of Alexander College may not exceed one half of the total credit required for an Associate degree (i.e. not more than 30 credits), and unassigned credit (e.g. 1XX or 2XX) may not exceed 25% of the total credit required for an Associate degree (i.e. not more than 15 credits). Credit transfer cannot be used as a substitute for meeting all of the credential requirements. For the full policy on Credit Transfer, please view the Academic Calendar online: <http://alexandercollege.ca/admissions-and-registration/academic-calendar/>

For courses completed in Canada, students may apply to transfer a maximum of ten subjects (to a maximum of 30 credits) per request. For courses completed outside of Canada, students may apply to transfer a maximum of five subjects (to a maximum of 15 credits) per request. Additional requests may be considered after the previous request has been completed. To ensure that the program learning outcomes are met, a maximum of 25% international transfer credit may be applied to an Associate degree.

### Change of Program

Students may request to change their program of study at any time during the academic year, subject to availability and provided they meet the requirements of the program requested. General and specific program requirements are available in the Alexander College Academic Calendar, website, or from an Academic Advising office.

### Application for Graduation

Students may apply for graduation after the first day of class in their final (expected) term. Early applications for graduation will be held pending release of final grades at the end of term. To submit an application for graduation, students are required to meet with an Academic Advisor to review program requirements, calculate GPA, and complete an official Application for Graduation form.

### Contact Information

Academic Advising: [academicadvising@alexandercollege.ca](mailto:academicadvising@alexandercollege.ca)

Advising appointment booking available online at: <https://alexandercollege.ca/student-support-services/academic-advising/>