



Terms and Conditions: Registration While Under Restoration Status

First Name	Last Name	DOB (dd/mmm/yyyy)	Student ID Number

Study Permit Restoration

Students in restoration status *may* be permitted to register for courses while awaiting their new study permit, if the student can show evidence of their application to restore status. Students are advised that an application to restore status is not a guarantee of final study permit approval. If the student chooses to register while under restoration status and is later denied a study permit, the prepayment amount may be *partially refundable*, subject to the Refund Policy.

Refund Policy

International students who have been issued an Official Letter of Acceptance from Alexander College are not eligible for a refund, unless the student is unable to register due to refusal of an initial Study Permit from Citizenship and Immigration Canada. In the event that a new international student is refused an initial study permit, the prepayment amount is 100% refundable, less the application Fee of \$200, administrative fees of \$300.

Temporary Amendment (Winter 2021): For students who are permitted to register while under Restoration status, but later receive study permit denial, the total refundable amount will also be less any portion of the prepayment amount which has been applied to term tuition and fees (if applicable), subject to the Course Drop/Withdrawal Policy.

The student is responsible for notifying the College of their study permit refusal, via the procedure outlined below, prior to the add/drop deadline in a given term. If written notice is received after this deadline, any refund given will be subject to the Course Drop/Withdrawal Policy.

Procedure:

The student must submit the following:

- Refusal of Study Permit form
- Refusal letter, issued by Citizenship and Immigration Canada. The date of the refusal letter must be subsequent to the issue date of the most recent Letter of Acceptance.
- Bank Information Request form (if requesting a refund by wire transfer)
- Letter of Authorization from the student (if the account is not in the name of the student)

I acknowledge the terms and conditions of course registration while under restoration status.

Student Signature

Date