

## ASSOCIATE OF ARTS DEGREE (60 credits)

### Program Planning Worksheet

**BEFORE USING THIS ADVISING TOOL**, please ensure that you have read the important disclaimer and policies included on the reverse of this form.

#### 6 credits (2 courses) in first-year English

<i>Two of:</i> ENGL 100 (3) ENGL 101 (3)	ENGL 102 (3) ENGL 103 (3) ENGL 110 (3)
--	--

#### 9 credits (3 courses) in Science

Quantitative <i>One of:</i>	Lab Science <i>One of:</i>	Additional Science <i>One of:</i>
COMM 291 (3)    MATH 123 (3)	BIOL 100 (4)    CHEM 201 (4)	BIOL 100 (4)    CHEM 102 (4)    CPSC 250 (3)    MATH 255 (3)
CPSC 100 (4)    MATH 104 (3)	BIOL 101 (4)    CHEM 202 (4)	BIOL 101 (4)    CHEM 201 (4)    CPSC 276 (3)    PHYS 100 (4)
CPSC 111 (4)    MATH 105 (3)	BIOL 102 (4)    PHYS 100 (4)	BIOL 102 (4)    CHEM 202 (4)    CPSC 295 (3)    PHYS 141 (4)
CPSC 112 (4)    MATH 115 (3)	BIOL 105 (4)    PHYS 141 (4)	BIOL 105 (4)    COMM 291 (3)    MATH 100 (3)    PHYS 142 (4)
CPSC 115 (3)    MATH 151 (3)	BIOL 110 (4)    PHYS 142 (4)	BIOL 106 (4)    CPSC 100 (4)    MATH 123 (3)    PHYS 143 (3)
CPSC 150 (3)    MATH 152 (3)	BIOL 120 (4)    PHYS 152 (4)	BIOL 110 (4)    CPSC 111 (4)    MATH 104 (3)    PHYS 151 (3)
CPSC 165 (4)    MATH 232 (3)	BIOL 201 (4)    PHYS 153 (4)	BIOL 120 (4)    CPSC 112 (4)    MATH 105 (3)    PHYS 152 (4)
CPSC 215 (3)    MATH 251 (3)	BIOL 204 (4)	BIOL 201 (4)    CPSC 115 (3)    MATH 115 (3)    PHYS 153(4)
CPSC 225 (4)    MATH 255 (3)	CHEM 100 (4)	BIOL 203 (3)    CPSC 150 (3)    MATH 151 (3)    PHYS 191 (3)
CPSC 250 (3)    PSYC 218 (3)	CHEM 101 (4)	BIOL 204 (4)    CPSC 165 (4)    MATH 152 (3)    PSYC 218 (3)
CPSC 276 (3)    STAT 200 (3)	CHEM 102 (4)	CHEM 100 (4)    CPSC 215 (3)    MATH 232 (3)    STAT 200 (3)
CPSC 295 (3)    STAT 270 (3)		CHEM 101 (4)    CPSC 225 (4)    MATH 251 (3)    STAT 270 (3)
MATH 100 (3)		

#### 36 credits (12 courses) in Arts

6 credits in Humanities, other than English, <i>Two of:</i>	6 credits in Social Sciences <i>Two of:</i>	6 additional credits in Arts (humanities or social sciences) <i>Two of:</i>	18 credits in second-year Arts, taken in 2 or more subject areas <i>Six of:</i>
ASIA 100 (3)	ANTH 101 (3)	ANTH 101 (3)	ASIA 200 (3)
ASIA 101 (3)	CMNS 110 (3)	ASIA 100 (3)	ASIA 201 (3)
FILM 101 (3)	CMNS 130 (3)	ASIA 101 (3)	ASIA 202 (3)
FILM 102 (3)	ECON 100 (3)	ASIA 200 (3)	CMNS 230 (3)
FREN 100 (3)	ECON 103 (3)	ASIA 201 (3)	CMNS 253 (3)
FREN 101 (3)	ECON 105 (3)	ASIA 202 (3)	ECON 210 (3)
HIST 101 (3)	GEOG 101 (3)	CMNS 110 (3)	ECON 255 (3)
HIST 102 (3)	PSYC 101 (3)	CMNS 130 (3)	ECON 260 (3)
HIST 106 (3)	PSYC 102 (3)	CMNS 230 (3)	ECON 280 (3)
HIST 110 (3)	SOCI 100 (3)	CMNS 253 (3)	ECON 290 (3)
INST 101 (3)	SOCI 103 (3)	ECON 100 (3)	ECON 291 (3)
PHIL 100 (3)		ECON 103 (3)	ECON 295 (3)
PHIL 110 (3)		ECON 105 (3)	ENGL 223 (3)
PHIL 120 (3)		ECON 210 (3)	ENGL 224 (3)
POLI 100 (3)		ECON 255 (3)	FILM 101 (3)
SPAN 100 (3)		ECON 260 (3)	FILM 102 (3)
		ECON 280 (3)	FILM 200 (3)
			FREN 100 (3)
			FREN 101 (3)
			GEOG 101 (3)
			HIST 101 (3)
			HIST 102 (3)
			HIST 106 (3)
			HIST 110 (3)
			HIST 201 (3)
			HIST 202 (3)
			HIST 203 (3)
			HIST 204 (3)
			HIST 205 (3)
			HIST 206 (3)
			HIST 207 (3)
			HIST 208 (3)
			HIST 209 (3)
			HIST 210 (3)
			HIST 211 (3)
			HIST 212 (3)
			HIST 213 (3)
			HIST 214 (3)
			HIST 215 (3)
			HIST 216 (3)
			HIST 217 (3)
			HIST 218 (3)
			HIST 219 (3)
			HIST 220 (3)
			HIST 221 (3)
			HIST 222 (3)
			HIST 223 (3)
			HIST 224 (3)
			HIST 225 (3)
			HIST 226 (3)
			HIST 227 (3)
			HIST 228 (3)
			HIST 229 (3)
			HIST 230 (3)
			HIST 231 (3)
			HIST 232 (3)
			HIST 233 (3)
			HIST 234 (3)
			HIST 235 (3)
			HIST 236 (3)
			HIST 237 (3)
			HIST 238 (3)
			HIST 239 (3)
			HIST 240 (3)
			HIST 241 (3)
			HIST 242 (3)
			HIST 243 (3)
			HIST 244 (3)
			HIST 245 (3)
			HIST 246 (3)
			HIST 247 (3)
			HIST 248 (3)
			HIST 249 (3)
			HIST 250 (3)
			HIST 251 (3)
			HIST 252 (3)
			HIST 253 (3)
			HIST 254 (3)
			HIST 255 (3)
			HIST 256 (3)
			HIST 257 (3)
			HIST 258 (3)
			HIST 259 (3)
			HIST 260 (3)
			HIST 261 (3)
			HIST 262 (3)
			HIST 263 (3)
			HIST 264 (3)
			HIST 265 (3)
			HIST 266 (3)
			HIST 267 (3)
			HIST 268 (3)
			HIST 269 (3)
			HIST 270 (3)
			HIST 271 (3)
			HIST 272 (3)
			HIST 273 (3)
			HIST 274 (3)
			HIST 275 (3)
			HIST 276 (3)
			HIST 277 (3)
			HIST 278 (3)
			HIST 279 (3)
			HIST 280 (3)
			HIST 281 (3)
			HIST 282 (3)
			HIST 283 (3)
			HIST 284 (3)
			HIST 285 (3)
			HIST 286 (3)
			HIST 287 (3)
			HIST 288 (3)
			HIST 289 (3)
			HIST 290 (3)
			HIST 291 (3)
			HIST 292 (3)
			HIST 293 (3)
			HIST 294 (3)
			HIST 295 (3)
			HIST 296 (3)
			HIST 297 (3)
			HIST 298 (3)
			HIST 299 (3)
			HIST 300 (3)

#### 9 credits (3 courses) of Electives

<i>Up to three of, to reach total of 60 credits:</i>					
ANTH 101 (3)	CHEM 102 (4)	CPSC 100 (4)	ECON 290 (3)	HIST 110 (3)	PHIL 120 (3)
ASIA 100 (3)	CHEM 201 (4)	CPSC 111 (4)	ECON 291 (3)	HIST 201 (3)	PHIL 203 (3)
ASIA 101 (3)	CHEM 202 (4)	CPSC 112 (4)	ECON 295 (3)	HIST 223 (3)	PHIL 215 (3)
ASIA 200 (3)	CMNS 110 (3)	CPSC 115 (3)	ENGL 101 (3)	HIST 224 (3)	PHYS 100 (4)
ASIA 201 (3)	CMNS 130 (3)	CPSC 150 (3)	ENGL 102 (3)	HIST 225 (3)	PHYS 141 (4)
ASIA 202 (3)	CMNS 230 (3)	CPSC 165 (4)	ENGL 103 (3)	INST 101 (3)	PHYS 142 (4)
BIOL 100 (4)	CMNS 253 (3)	CPSC 215 (3)	ENGL 110 (3)	MATH 100 (3)	PHYS 143 (3)
BIOL 101 (4)	COMM 100 (3)	CPSC 225 (4)	ENGL 223 (3)	MATH 104 (3)	PHYS 151 (3)
BIOL 102 (4)	COMM 237 (4)	CPSC 250 (3)	ENGL 224 (3)	MATH 105 (3)	PHYS 152 (4)
BIOL 105 (4)	COMM 280 (3)	CPSC 276 (3)	FILM 101 (3)	MATH 115 (3)	PHYS 153 (4)
BIOL 106 (4)	COMM 281 (3)	CPSC 295 (3)	FILM 102 (3)	MATH 123 (3)	PHYS 191 (3)
BIOL 110 (4)	COMM 290 (3)	ECON 100 (3)	FILM 200 (3)	MATH 151 (3)	POLI 100 (3)
BIOL 120 (4)	COMM 291 (3)	ECON 103 (3)	FREN 100 (3)	MATH 152 (3)	POLI 200 (3)
BIOL 201 (4)	COMM 292 (3)	ECON 105 (3)	FREN 101 (3)	MATH 232 (3)	PSYC 101 (3)
BIOL 203 (3)	COMM 293 (3)	ECON 210 (3)	GEOG 101 (3)	MATH 251 (3)	PSYC 102 (3)
BIOL 204 (4)	COMM 294 (3)	ECON 255 (3)	HIST 101 (3)	MATH 255 (3)	PSYC 217 (3)
CHEM 100 (4)	COMM 296 (3)	ECON 260 (3)	HIST 102 (3)	PHIL 100 (3)	PSYC 218 (3)
CHEM 101 (4)	COMM 298 (3)	ECON 280 (3)	HIST 106 (3)	PHIL 110 (3)	PSYC 241 (3)

✖ Courses cannot be used to meet more than one requirement.

## IMPORTANT INFORMATION FOR STUDENTS IN THE ASSOCIATE DEGREE PROGRAM

### General Disclaimer

Please check the semester schedule for course availability and inquire with an Academic Advisor regarding annual course offerings. It is the student's responsibility to fulfill the degree requirements, and to adhere to Alexander College policies and procedures on degree completion and graduation. Academic Advising is not responsible for any circumstances that may prevent the student from graduating, such as failed courses, misunderstanding of degree requirements, or other factors. Academic advice provided to a student is valid at the time of advising. In the event of a discrepancy between this document and the Academic Calendar, the Academic Calendar takes precedence.

**Students are encouraged to update their study plan with an Academic Advisor on a regular basis. Program requirements and applicability of courses on the degree planning worksheet are subject to change.**

### English and Academic Prerequisites

All courses at Alexander College have English level prerequisites. EAL English levels 068-099 have been applied as prerequisites for all academic courses. Other prerequisites may be met by either completing transferable courses at other BCCAT member institutions or by successfully completing a prerequisite course at the College.

### Repeated Courses

Students are not permitted to retake courses once they have passed a course for which it is a prerequisite. If the student has not completed (e.g., failed or withdrawn from) a prerequisite course, they are considered to have not completed it and may therefore retake the course. Exception: students who have completed ENGL 099 level and below may elect to take a lower-level EAL course without restriction.

A student who attempts a course (university transfer or EAL) at Alexander College may choose to attempt the course a second time. However, if a student wishes to attempt a course a third or subsequent time, they must submit an appeal to the Registrar.

### Precluded Courses

Some course with substantially similar content preclude credit for one another (i.e., credit is granted for only one of these courses).

### Grade Point Average (GPA)

For each course included in the calculation of GPA, the course Grade Point value is multiplied by the number of course credits. The resulting values are summed over all courses, and the total is divided by the total number of credits. The result is the Grade Point average, or GPA. To determine term GPA, add the point value for all courses in a given term and divide by the total number of attempted credits in the term. To determine the cumulative GPA, add the point value for all courses and divide by the total number of attempted credits. Please note:

- GPA values are rounded up or down to the nearest hundredth of a percentage.
- Where a course has been successfully repeated, only the higher grade is used in the calculation of the GPA.
- Courses numbered 099 and lower are not used in the calculation of GPA.
- Both semester and cumulative GPA values are listed on the student's permanent record.

### Minimum CGPA Requirement for Graduation

To be eligible for graduation in an Associate Degree program, students must complete all program requirements with a minimum cumulative grade point average of 2.0 (equivalent to a 'C' average). If the student's GPA is lower than 2.0, they may need to repeat some courses to meet this requirement. Please consult an Academic Advisor for help selecting courses to repeat.

### Transferring Credit toward an Associate Degree

Transferability of courses is determined by the receiving institution.

Credit for courses taken outside of Alexander College may not exceed one half of the total credit required for an Associate degree (i.e., not more than 30 credits), and unassigned credit (e.g., 1XX or 2XX) may not exceed 25% of the total credit required for an Associate degree (i.e., not more than 15 credits). Credit transfer cannot be used as a substitute for meeting all of the credential requirements. *For the full policy on Transfer Credit, please view the Academic Calendar online: <http://alexandercollege.ca/admissions-and-registration/academic-calendar/>*

For courses completed in Canada, students may apply to transfer a maximum of ten subjects (to a maximum of 30 credits) per request. For courses completed outside of Canada, students may apply to transfer a maximum of five subjects (to a maximum of 15 credits) per request. Additional requests may be considered after the previous request has been completed. To ensure that the program learning outcomes are met, a maximum of 25% international transfer credit may be applied to an Associate degree.

### Change of Program

Students may request to change their program of study at any time during the academic year, subject to availability and provided they meet the requirements of the program requested. General and specific program requirements are available in the Alexander College Academic Calendar, website, or from an Academic Advising office.

### Canadian Career Preparation

It is strongly recommended to complete the Canadian Career Preparation (CCP) from Alexander College for a smooth transition into the Canadian workforce: <https://canvas.alexandercollege.ca/courses/648>

### Application for Graduation

Students may apply for graduation after the first day of class in their final (expected) term. Early applications for graduation will be held pending release of final grades at the end of term. To submit an application for graduation, students are required to meet with the Officer, Transfer Credit and Graduation to review program requirements, calculate GPA, and complete an official Application for Graduation form. An Application for Graduation fee applies. To learn more about the graduation process, visit: <https://alexandercollege.ca/admissions-and-registration/graduation/>

### Contact Information

Academic Advising (help choosing courses): [academicadvising@alexandercollege.ca](mailto:academicadvising@alexandercollege.ca)

Application for Graduation/Graduation Advising Appointment: [graduation@alexandercollege.ca](mailto:graduation@alexandercollege.ca)