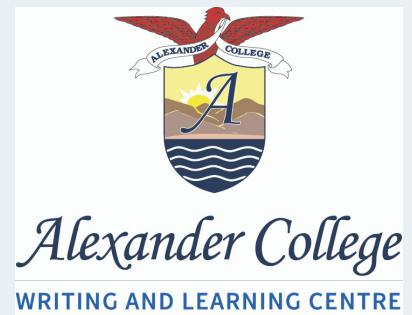


BEFORE YOU HAND IN YOUR ESSAY CHECKLIST



Are you finished with the final draft of your essay? Nicely done! Before you hit submit, be sure to review the following checklist to determine what changes, if any, are needed to make your paper even better.

Essay Components

TITLE

- Is the title original?
- Does it capture the essence of the essay?

BODY PARAGRAPHS

- Does each paragraph have a clear topic sentence?
- Do topic sentences relate back to the thesis?
- Are all ideas relevant and connected to the main idea of each paragraph?
- Have you backed up your points with evidence?
- Are sentences consistent in length and easy to read? (not too long, short, or wordy)

INTRODUCTION

- Is the hook effective? Does it grab your reader's attention?
- Have you provided enough contextual information?
- Does your thesis statement make an argument or present a central idea?

CONCLUSION

- Does your conclusion restate the thesis statement and key points?
- Does it set the discussion into a larger context?
- Does it make the reader think more deeply about the topic?

BEFORE YOU HAND IN YOUR ESSAY CHECKLIST

Content and Coherence

CONTENT & AUDIENCE

- Does the essay answer the question(s) of the assignment?
- Do any of your ideas need further development?
- Does your essay consider the readers' background knowledge or attitude toward the topic?
- Have you checked for redundancy and eliminated unnecessary words or details?

COHERENCE & UNITY

- Do ideas follow a logical progression?
- Do examples illustrate, clarify, explain, or support your main idea?
- Does the essay maintain a consistent tone, writing style, and point of view?
- Have you used appropriate transition words to connect one idea to the next?

Revising and Proofreading

CITATIONS

- Are your sources correctly cited in the body of your essay (in-text citations for APA and MLA; footnotes for CMS)?
- Do you have the right bibliographic entries (Works Cited, References, Bibliography) according to the citation style assigned by your instructor?

PROOFREADING

- Have you checked carefully for punctuation errors and typos in your essay?
- Have you read your paper out loud to yourself?