



**Office of the Registrar**


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## CHANGE OF PROGRAM REQUEST FORM

Student Information												
Student's First Name	Student's Last Name (family name)	Student ID Number										
		<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>										

Policy and Procedure
<p> Students may request to change their program or concentration of study at any time during the academic year, subject to availability and provided they meet the requirements of the program or concentration requested. General and specific program requirements are available in the Alexander College Academic Calendar.</p> <p>Requests are normally completed within 2 business days.</p>

Request Details		
Current Program (and Concentration, if applicable)		
Requested Program (and Concentration, if applicable)		
<table border="0"> <tr> <td style="vertical-align: top;"> <p><b><u>Associate of Arts Degree Concentrations (select one)</u></b></p> <p><input type="checkbox"/> General-no concentration</p> <p><input type="checkbox"/> Business</p> <p><input type="checkbox"/> Business and Psychology</p> <p><input type="checkbox"/> Economics</p> <p><input type="checkbox"/> International Business</p> <p><input type="checkbox"/> International Relations</p> <p><input type="checkbox"/> Mathematics</p> <p><input type="checkbox"/> Pre-Social Work</p> <p><input type="checkbox"/> Psychology</p> <p><input type="checkbox"/> Sociology</p> </td> <td style="vertical-align: top;"> <p><b><u>Associate of Science Degree Concentration (select one)</u></b></p> <p><input type="checkbox"/> General-no concentration</p> <p><input type="checkbox"/> Computer Science</p> <p><input type="checkbox"/> Mathematics</p>   <p><b><u>University Transfer Program</u></b></p> <p><input type="checkbox"/> University Transfer</p> </td> </tr> </table>	<p><b><u>Associate of Arts Degree Concentrations (select one)</u></b></p> <p><input type="checkbox"/> General-no concentration</p> <p><input type="checkbox"/> Business</p> <p><input type="checkbox"/> Business and Psychology</p> <p><input type="checkbox"/> Economics</p> <p><input type="checkbox"/> International Business</p> <p><input type="checkbox"/> International Relations</p> <p><input type="checkbox"/> Mathematics</p> <p><input type="checkbox"/> Pre-Social Work</p> <p><input type="checkbox"/> Psychology</p> <p><input type="checkbox"/> Sociology</p>	<p><b><u>Associate of Science Degree Concentration (select one)</u></b></p> <p><input type="checkbox"/> General-no concentration</p> <p><input type="checkbox"/> Computer Science</p> <p><input type="checkbox"/> Mathematics</p> <p><b><u>University Transfer Program</u></b></p> <p><input type="checkbox"/> University Transfer</p>
<p><b><u>Associate of Arts Degree Concentrations (select one)</u></b></p> <p><input type="checkbox"/> General-no concentration</p> <p><input type="checkbox"/> Business</p> <p><input type="checkbox"/> Business and Psychology</p> <p><input type="checkbox"/> Economics</p> <p><input type="checkbox"/> International Business</p> <p><input type="checkbox"/> International Relations</p> <p><input type="checkbox"/> Mathematics</p> <p><input type="checkbox"/> Pre-Social Work</p> <p><input type="checkbox"/> Psychology</p> <p><input type="checkbox"/> Sociology</p>	<p><b><u>Associate of Science Degree Concentration (select one)</u></b></p> <p><input type="checkbox"/> General-no concentration</p> <p><input type="checkbox"/> Computer Science</p> <p><input type="checkbox"/> Mathematics</p> <p><b><u>University Transfer Program</u></b></p> <p><input type="checkbox"/> University Transfer</p>	

Authorization	
Student Signature	Date (DD - MMM - YYYY)

OFFICE USE ONLY	
<p><b>Program Admission Requirement(s) Met</b></p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No    If no, specify: _____</p>	<p>Officer Signature</p> <hr/> <p>Date (DD - MMM - YYYY)</p>