

## ASSOCIATE OF ARTS DEGREE (60 credits)

### Program Planning Worksheet (Last reviewed June 2024)

**BEFORE USING THIS ADVISING TOOL,** please ensure that you have read the important disclaimer and policies included on the reverse of this form.

**6 credits (2 courses) in first-year English**

<i>Two of:</i> ENGL 100 (3)	ENGL 101 (3) ENGL 102 (3)	ENGL 103 (3) ENGL 110 (3)
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**9 credits (3 courses) in Science**

<b>Quantitative</b> <i>One of:</i>		<b>Lab Science</b> <i>One of:</i>		<b>Additional Science</b> <i>One of:</i>			
COMM 291 (3)	MATH 123 (3)	BIOL 100 (4)	CHEM 201 (4)	BIOL 100 (4)	CHEM 102 (4)	CPSC 250 (3)	MATH 255 (3)
CPSC 100 (4)	MATH 104 (3)	BIOL 101 (4)	CHEM 202 (4)	BIOL 101 (4)	CHEM 201 (4)	CPSC 276 (3)	PHYS 100 (4)
CPSC 111 (4)	MATH 105 (3)	BIOL 102 (4)	PHYS 100 (4)	BIOL 102 (4)	CHEM 202 (4)	CPSC 295 (3)	PHYS 141 (4)
CPSC 112 (4)	MATH 115 (3)	BIOL 105 (4)	PHYS 141 (4)	BIOL 105 (4)	COMM 291 (3)	MATH 100 (3)	PHYS 142 (4)
CPSC 115 (3)	MATH 151 (3)	BIOL 106 (4)	PHYS 142 (4)	BIOL 106 (4)	CPSC 100 (4)	MATH 123 (3)	PHYS 143 (3)
CPSC 150 (3)	MATH 152 (3)	BIOL 110 (4)	PHYS 152 (4)	BIOL 110 (4)	CPSC 111 (4)	MATH 104 (3)	PHYS 151 (3)
CPSC 165 (4)	MATH 232 (3)	BIOL 120 (4)	PHYS 153 (4)	BIOL 120 (4)	CPSC 112 (4)	MATH 105 (3)	PHYS 152 (4)
CPSC 215 (3)	MATH 251 (3)	BIOL 201 (4)		BIOL 201 (4)	CPSC 115 (3)	MATH 115 (3)	PHYS 153(4)
CPSC 225 (4)	MATH 255 (3)	BIOL 204 (4)		BIOL 203 (3)	CPSC 150 (3)	MATH 151 (3)	PHYS 191 (3)
CPSC 250 (3)	PSYC 218 (3)	CHEM 100 (4)		BIOL 204 (4)	CPSC 165 (4)	MATH 152 (3)	PSYC 218 (3)
CPSC 276 (3)	STAT 200 (3)	CHEM 101 (4)		CHEM 100 (4)	CPSC 215 (3)	MATH 232 (3)	STAT 200 (3)
CPSC 295 (3)	STAT 270 (3)	CHEM 102 (4)		CHEM 101 (4)	CPSC 225 (4)	MATH 251 (3)	STAT 270 (3)
MATH 100 (3)							

**36 credits (12 courses) in Arts**

<b>6 credits in Humanities, other than English,</b> <i>Two of:</i>	<b>6 credits in Social Sciences</b> <i>Two of:</i>	<b>6 additional credits in Arts (humanities or social sciences)</b> <i>Two of:</i>				<b>18 credits in second-year Arts, taken in 2 or more subject areas</b> <i>Six of:</i>	
ASIA 100 (3)	ANTH 101 (3)	ANTH 101 (3)	ECON 290 (3)	HIST 106 (3)	PSYC 217 (3)	ASIA 200 (3)	HIST 224 (3)
ASIA 101 (3)	ANTH 160 (3)	ANTH 160 (3)	ECON 291 (3)	HIST 110 (3)	PSYC 218 (3)	ASIA 201 (3)	HIST 225 (3)
FILM 101 (3)	CMNS 110 (3)	ASIA 100 (3)	ECON 295 (3)	HIST 200 (3)	PSYC 221 (3)	ASIA 202 (3)	PHIL 203 (3)
FILM 102 (3)	CMNS 130 (3)	ASIA 101 (3)	ENGL 101 (3)	HIST 201 (3)	PSYC 241 (3)	CMNS 226 (3)	PHIL 215 (3)
FREN 100 (3)	ECON 100 (3)	ASIA 200 (3)	ENGL 102 (3)	HIST 223 (3)	PSYC 260 (3)	CMNS 230 (3)	POLI 200 (3)
FREN 101 (3)	ECON 103 (3)	ASIA 201 (3)	ENGL 103 (3)	HIST 224 (3)	PSYC 280 (3)	CMNS 253 (3)	PSYC 217 (3)
HIST 101 (3)	ECON 105 (3)	ASIA 202 (3)	ENGL 110 (3)	HIST 225 (3)	SOCI 100 (3)	ECON 210 (3)	PSYC 218 (3)
HIST 102 (3)	GEOG 101 (3)	CMNS 110 (3)	ENGL 222 (3)	HSCI 130 (3)	SOCI 103 (3)	ECON 255 (3)	PSYC 221 (3)
HIST 106 (3)	GSWS 100 (3)	CMNS 130 (3)	ENGL 223 (3)	INST 101 (3)	SOCI 200 (3)	ECON 260 (3)	PSYC 241 (3)
HIST 110 (3)	HSCI 130 (3)	CMNS 226 (3)	ENGL 224 (3)	PHIL 100 (3)	SOCI 210 (3)	ECON 280 (3)	PSYC 250 (3)
INST 101 (3)	PSYC 101 (3)	CMNS 230 (3)	FILM 101 (3)	PHIL 110 (3)	SOCI 220 (3)	ECON 290 (3)	PSYC 260 (3)
PHIL 100 (3)	PSYC 102 (3)	CMNS 253 (3)	FILM 102 (3)	PHIL 120 (3)	SOCI 228 (3)	ECON 291 (3)	PSYC 280 (3)
PHIL 110 (3)	SOCI 100 (3)	ECON 100 (3)	FILM 200 (3)	PHIL 203 (3)	SOCI 230 (3)	ECON 295 (3)	SOCI 200 (3)
PHIL 120 (3)	SOCI 103 (3)	ECON 103 (3)	FREN 100 (3)	PHIL 215 (3)	SOCI 240 (3)	ENGL 222 (3)	SOCI 210 (3)
POLI 100 (3)		ECON 105 (3)	FREN 101 (3)	POLI 100 (3)	SOCI 250 (3)	ENGL 223 (3)	SOCI 220 (3)
SPAN 100 (3)		ECON 210 (3)	GEOG 101 (3)	POLI 200 (3)	SPAN 100 (3)	ENGL 224 (3)	SOCI 228 (3)
		ECON 255 (3)	GSWS 100 (3)	PSYC 101 (3)		FILM 200 (3)	SOCI 230 (3)
		ECON 260 (3)	HIST 101 (3)	PSYC 102 (3)		HIST 200 (3)	SOCI 240 (3)
		ECON 280 (3)	HIST 102 (3)			HIST 201 (3)	SOCI 250 (3)
						HIST 223 (3)	

**9 credits (3 courses) of Electives**

<i>Up to three of, to reach total of 60 credits:</i>						
ANTH 101 (3)	CHEM 102 (4)	CPSC 100 (4)	ECON 291 (3)	HIST 106 (3)	PHIL 100 (3)	PSYC 241 (3)
ANTH 160 (3)	CHEM 201 (4)	CPSC 111 (4)	ECON 295 (3) EDUC	HIST 110 (3)	PHIL 110 (3)	PSYC 250 (3)
ASIA 100 (3)	CHEM 202 (4)	CPSC 112 (4)	101 (3)	HIST 200 (3)	PHIL 120 (3)	PSYC 260 (3)
ASIA 101 (3)	CMNS 110 (3)	CPSC 115 (3)	ENGL 101 (3)	HIST 201 (3)	PHIL 203 (3)	PSYC 280 (3)
ASIA 200 (3)	CMNS 130 (3)	CPSC 150 (3)	ENGL 102 (3)	HIST 223 (3)	PHIL 215 (3)	SOCI 100 (3)
ASIA 201 (3)	CMNS 226 (3)	CPSC 165 (4)	ENGL 103 (3)	HIST 224 (3)	PHYS 100 (4)	SOCI 103 (3)
ASIA 202 (3)	CMNS 230 (3)	CPSC 215 (3)	ENGL 110 (3)	HIST 225 (3)	PHYS 141 (4)	SOCI 200 (3)
BIOL 100 (4)	CMNS 253 (3)	CPSC 225 (4)	ENGL 222 (3)	HSCI 130 (3)	PHYS 142 (4)	SOCI 210 (3)
BIOL 101 (4)	COMM 100 (3)	CPSC 250 (3)	ENGL 223 (3)	INST 101 (3)	PHYS 143 (3)	SOCI 220 (3)
BIOL 102 (4)	COMM 237 (4)	CPSC 276 (3)	ENGL 224 (3)	MATH 100 (3)	PHYS 151 (3)	SOCI 228 (3)
BIOL 105 (4)	COMM 280 (3)	CPSC 295 (3)	FILM 101 (3)	MATH 104 (3)	PHYS 152 (4)	SOCI 230 (3)
BIOL 106 (4)	COMM 281 (3)	ECON 100 (3)	FILM 102 (3)	MATH 105 (3)	PHYS 153 (4)	SOCI 240 (3)
BIOL 110 (4)	COMM 290 (3)	ECON 103 (3)	FILM 200 (3)	MATH 115 (3)	PHYS 191 (3)	SOCI 250 (3)
BIOL 120 (4)	COMM 291 (3)	ECON 105 (3)	FREN 100 (3)	MATH 123 (3)	POLI 100 (3)	SOWK 201 (3)
BIOL 201 (4)	COMM 292 (3)	ECON 210 (3)	FREN 101 (3)	MATH 151 (3)	POLI 200 (3)	SOWK 202 (3)
BIOL 203 (3)	COMM 293 (3)	ECON 255 (3)	GEOG 101 (3)	MATH 152 (3)	PSYC 101 (3)	SPAN 100 (3)
BIOL 204 (4)	COMM 294 (3)	ECON 260 (3)	GSWS 100 (3)	MATH 232 (3)	PSYC 102 (3)	STAT 200 (3)
CHEM 100 (4)	COMM 296 (3)	ECON 280 (3)	HIST 101 (3)	MATH 251 (3)	PSYC 217 (3)	STAT 270 (3)
CHEM 101 (4)	COMM 298 (3)	ECON 290 (3)	HIST 102 (3)	MATH 255 (3)	PSYC 218 (3)	

✘ Courses cannot be used to meet more than one requirement.

## IMPORTANT INFORMATION FOR STUDENTS IN THE ASSOCIATE DEGREE PROGRAM

### General Disclaimer

Please check the semester schedule for course availability and inquire with an Academic Advisor regarding annual course offerings. It is the student's responsibility to fulfill the degree requirements, and to adhere to Alexander College policies and procedures on degree completion and graduation. Academic Advising is not responsible for any circumstances that may prevent the student from graduating, such as failed courses, misunderstanding of degree requirements, or other factors. Academic advice provided to a student is valid at the time of advising. In the event of a discrepancy between this document and the Academic Calendar, the Academic Calendar takes precedence.

**Students are encouraged to update their study plan with an Academic Advisor on a regular basis. Program requirements and applicability of courses on the degree planning worksheet are subject to change.**

### English and Academic Prerequisites

All courses at Alexander College have English level prerequisites. EAL English levels 068-099 have been applied as prerequisites for all academic courses. Other prerequisites may be met by either completing transferable courses at other BCCAT member institutions or by successfully completing a prerequisite course at the College.

### Repeated Courses

Students are not permitted to retake courses once they have passed a course for which it is a prerequisite. If the student has not completed (e.g., failed or withdrawn from) a prerequisite course, they are considered to have not completed it and may therefore retake the course. Exception: students who have completed ENGL 099 level and below may elect to take a lower-level EAL course without restriction.

A student who attempts a course (university transfer or EAL) at Alexander College may choose to attempt the course a second time. However, if a student wishes to attempt a course a third or subsequent time, they must submit an appeal to the Registrar.

### Precluded Courses

Some course with substantially similar content preclude credit for one another (i.e., credit is granted for only one of these courses).

### Grade Point Average (GPA)

For each course included in the calculation of GPA, the course Grade Point value is multiplied by the number of course credits. The resulting values are summed over all courses, and the total is divided by the total number of credits. The result is the Grade Point average, or GPA. To determine term GPA, add the point value for all courses in a given term and divide by the total number of attempted credits in the term. To determine the cumulative GPA, add the point value for all courses and divide by the total number of attempted credits. Please note:

- GPA values are rounded up or down to the nearest hundredth of a percentage.
- Where a course has been successfully repeated, only the higher grade is used in the calculation of the GPA.
- Courses numbered 099 and lower are not used in the calculation of GPA.
- Both semester and cumulative GPA values are listed on the student's permanent record.

### Minimum CGPA Requirement for Graduation

To be eligible for graduation in an Associate Degree program, students must complete all program requirements with a minimum cumulative grade point average of 2.0 (equivalent to a 'C' average). If the student's GPA is lower than 2.0, they may need to repeat some courses to meet this requirement. Please consult an Academic Advisor for help selecting courses to repeat.

### Transferring Credit toward an Associate Degree

Transferability of courses is determined by the receiving institution.

Credit for courses taken outside of Alexander College may not exceed one half of the total credit required for an Associate degree (i.e., not more than 30 credits), and unassigned credit (e.g., 1XX or 2XX) may not exceed 25% of the total credit required for an Associate degree (i.e., not more than 15 credits). Credit transfer cannot be used as a substitute for meeting all of the credential requirements. *For the full policy on Transfer Credit, please view the Academic Calendar online: <http://alexandercollege.ca/admissions-and-registration/academic-calendar/>*

For courses completed in Canada, students may apply to transfer a maximum of ten subjects (to a maximum of 30 credits) per request. For courses completed outside of Canada, students may apply to transfer a maximum of five subjects (to a maximum of 15 credits) per request. Additional requests may be considered after the previous request has been completed. To ensure that the program learning outcomes are met, a maximum of 25% international transfer credit may be applied to an Associate degree.

### Change of Program

Students may request to change their program of study at any time during the academic year, subject to availability and provided they meet the requirements of the program requested. General and specific program requirements are available in the Alexander College Academic Calendar, website, or from an Academic Advising office.

### Canadian Job Readiness:

Effective Fall 2023 onward --For a smooth transition into the Canadian workforce, all graduates must complete the mandatory Canadian Job Readiness program: (CJR) <https://canvas.alexandercollege.ca/courses/648>

### Application for Graduation

Students may apply for graduation after the first day of class in their final (expected) term. Early applications for graduation will be held pending release of final grades at the end of term. To submit an application for graduation, students are required to meet with the Officer, Transfer Credit and Graduation to review program requirements, calculate GPA, and complete an official Application for Graduation form. An Application for Graduation fee applies. To learn more about the graduation process, visit: <https://alexandercollege.ca/admissions-and-registration/graduation/>

### Contact Information

Academic Advising (help choosing courses): [academicadvising@alexandercollege.ca](mailto:academicadvising@alexandercollege.ca)

Application for Graduation/Graduation Advising Appointment: [graduation@alexandercollege.ca](mailto:graduation@alexandercollege.ca)