

## ASSOCIATE OF ARTS DEGREE (60 credits)

### Program Planning Worksheet *(Last reviewed September 2024)*

**BEFORE USING THIS ADVISING TOOL**, please ensure that you have read the important disclaimer and policies included on the reverse of this form.

#### 6 credits (2 courses) in first-year English

|                                |                              |                              |
|--------------------------------|------------------------------|------------------------------|
| <i>Two of:</i><br>ENGL 100 (3) | ENGL 101 (3)<br>ENGL 102 (3) | ENGL 103 (3)<br>ENGL 110 (3) |
|--------------------------------|------------------------------|------------------------------|

#### 9 credits (3 courses) in Science

| Quantitative<br><i>One of:</i> | Lab Science<br><i>One of:</i> | Additional Science<br><i>One of:</i>                         |
|--------------------------------|-------------------------------|--------------------------------------------------------------|
| COMM 291 (3)    MATH 123 (3)   | BIOL 100 (4)    CHEM 201 (4)  | BIOL 100 (4)    CHEM 102 (4)    CPSC 250 (3)    MATH 255 (3) |
| CPSC 100 (4)    MATH 104 (3)   | BIOL 101 (4)    CHEM 202 (4)  | BIOL 101 (4)    CHEM 201 (4)    CPSC 276 (3)    PHYS 100 (4) |
| CPSC 111 (4)    MATH 105 (3)   | BIOL 102 (4)    PHYS 100 (4)  | BIOL 102 (4)    CHEM 202 (4)    CPSC 295 (3)    PHYS 141 (4) |
| CPSC 112 (4)    MATH 115 (3)   | BIOL 105 (4)    PHYS 141 (4)  | BIOL 105 (4)    COMM 291 (3)    MATH 100 (3)    PHYS 142 (4) |
| CPSC 115 (3)    MATH 151 (3)   | BIOL 106 (4)    PHYS 142 (4)  | BIOL 106 (4)    CPSC 100 (4)    MATH 123 (3)    PHYS 143 (3) |
| CPSC 150 (3)    MATH 152 (3)   | BIOL 110 (4)    PHYS 152 (4)  | BIOL 110 (4)    CPSC 111 (4)    MATH 104 (3)    PHYS 151 (3) |
| CPSC 165 (4)    MATH 232 (3)   | BIOL 120 (4)    PHYS 153 (4)  | BIOL 120 (4)    CPSC 112 (4)    MATH 105 (3)    PHYS 152 (4) |
| CPSC 215 (3)    MATH 251 (3)   | BIOL 201 (4)                  | BIOL 201 (4)    CPSC 115 (3)    MATH 115 (3)    PHYS 153(4)  |
| CPSC 225 (4)    MATH 255 (3)   | BIOL 204 (4)                  | BIOL 203 (3)    CPSC 150 (3)    MATH 151 (3)    PHYS 191 (3) |
| CPSC 250 (3)    PSYC 218 (3)   | CHEM 100 (4)                  | BIOL 204 (4)    CPSC 165 (4)    MATH 152 (3)    PSYC 218 (3) |
| CPSC 276 (3)    STAT 200 (3)   | CHEM 101 (4)                  | CHEM 100 (4)    CPSC 215 (3)    MATH 232 (3)    STAT 200 (3) |
| CPSC 295 (3)    STAT 270 (3)   | CHEM 102 (4)                  | CHEM 101 (4)    CPSC 225 (4)    MATH 251 (3)    STAT 270 (3) |
| MATH 100 (3)                   |                               |                                                              |

#### 36 credits (12 courses) in Arts

| 6 credits in Humanities, other than English,<br><i>Two of:</i> | 6 credits in Social Sciences<br><i>Two of:</i> | 6 additional credits in Arts (humanities or social sciences)<br><i>Two of:</i> | 18 credits in second-year Arts, taken in 2 or more subject areas<br><i>Six of:</i> |
|----------------------------------------------------------------|------------------------------------------------|--------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| FILM 101 (3)                                                   | ANTH 101 (3)                                   | ANTH 101 (3)                                                                   | CMNS 226 (3)                                                                       |
| FILM 102 (3)                                                   | ANTH 160 (3)                                   | ANTH 160 (3)                                                                   | HIST 224 (3)                                                                       |
| FREN 100 (3)                                                   | CMNS 110 (3)                                   | CMNS 110 (3)                                                                   | CMNS 230 (3)                                                                       |
| FREN 101 (3)                                                   | CMNS 130 (3)                                   | CMNS 130 (3)                                                                   | HIST 225 (3)                                                                       |
| HIST 101 (3)                                                   | ECON 100 (3)                                   | CMNS 226 (3)                                                                   | PHIL 203 (3)                                                                       |
| HIST 102 (3)                                                   | ECON 103 (3)                                   | CMNS 230 (3)                                                                   | PHIL 215 (3)                                                                       |
| HIST 106 (3)                                                   | ECON 105 (3)                                   | CMNS 253 (3)                                                                   | POLI 200 (3)                                                                       |
| HIST 107 (3)                                                   | GEOG 101 (3)                                   | FILM 101 (3)                                                                   | PSYC 217 (3)                                                                       |
| HIST 110 (3)                                                   | GSWS 100 (3)                                   | FILM 102 (3)                                                                   | PSYC 218 (3)                                                                       |
| HIST 111 (3)                                                   | HSCI 130 (3)                                   | FILM 200 (3)                                                                   | PSYC 221 (3)                                                                       |
| HIST 112 (3)                                                   | HSC 130 (3)                                    | FREN 100 (3)                                                                   | PSYC 241 (3)                                                                       |
| INST 101 (3)                                                   | INST 101 (3)                                   | FREN 101 (3)                                                                   | PSYC 260 (3)                                                                       |
| INST 110 (3)                                                   | INST 110 (3)                                   | GEOG 101 (3)                                                                   | PSYC 280 (3)                                                                       |
| INST 120 (3)                                                   | INST 120 (3)                                   | GSWS 100 (3)                                                                   | PSYC 280 (3)                                                                       |
| PHIL 100 (3)                                                   | INST 210 (3)                                   | HIST 101 (3)                                                                   | PSYC 280 (3)                                                                       |
| PHIL 110 (3)                                                   | INST 220 (3)                                   | HIST 102 (3)                                                                   | PSYC 280 (3)                                                                       |
| PHIL 120 (3)                                                   | INST 221 (3)                                   | HIST 106 (3)                                                                   | PSYC 280 (3)                                                                       |
| SPAN 100 (3)                                                   | INST 222 (3)                                   | HIST 107 (3)                                                                   | PSYC 280 (3)                                                                       |
|                                                                | INST 223 (3)                                   | HIST 110 (3)                                                                   | PSYC 280 (3)                                                                       |
|                                                                | INST 224 (3)                                   | HIST 111 (3)                                                                   | PSYC 280 (3)                                                                       |
|                                                                | INST 225 (3)                                   | HIST 112 (3)                                                                   | PSYC 280 (3)                                                                       |
|                                                                | INST 226 (3)                                   | HIST 120 (3)                                                                   | PSYC 280 (3)                                                                       |
|                                                                | INST 227 (3)                                   | HIST 121 (3)                                                                   | PSYC 280 (3)                                                                       |
|                                                                | INST 228 (3)                                   | HIST 122 (3)                                                                   | PSYC 280 (3)                                                                       |
|                                                                | INST 229 (3)                                   | HIST 123 (3)                                                                   | PSYC 280 (3)                                                                       |
|                                                                | INST 230 (3)                                   | HIST 124 (3)                                                                   | PSYC 280 (3)                                                                       |
|                                                                | INST 231 (3)                                   | HIST 125 (3)                                                                   | PSYC 280 (3)                                                                       |
|                                                                | INST 232 (3)                                   | HIST 126 (3)                                                                   | PSYC 280 (3)                                                                       |
|                                                                | INST 233 (3)                                   | HIST 127 (3)                                                                   | PSYC 280 (3)                                                                       |
|                                                                | INST 234 (3)                                   | HIST 128 (3)                                                                   | PSYC 280 (3)                                                                       |
|                                                                | INST 235 (3)                                   | HIST 129 (3)                                                                   | PSYC 280 (3)                                                                       |
|                                                                | INST 236 (3)                                   | HIST 130 (3)                                                                   | PSYC 280 (3)                                                                       |
|                                                                | INST 237 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 238 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 239 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 240 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 241 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 242 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
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|                                                                | INST 245 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 246 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 247 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 248 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
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|                                                                | INST 250 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 251 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
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|                                                                | INST 257 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 258 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
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|                                                                | INST 266 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
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|                                                                | INST 269 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
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|                                                                | INST 271 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 272 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
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|                                                                | INST 294 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
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|                                                                | INST 301 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 302 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 303 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 304 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
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|                                                                | INST 306 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 307 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
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|                                                                | INST 309 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
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|                                                                | INST 311 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 312 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 313 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 314 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 315 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 316 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 317 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 318 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 319 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 320 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 321 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 322 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 323 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 324 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 325 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 326 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 327 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 328 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 329 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
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|                                                                | INST 331 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 332 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
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|                                                                | INST 336 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 337 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 338 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 339 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 340 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 341 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 342 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 343 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 344 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 345 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 346 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 347 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 348 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 349 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 350 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 351 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 352 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 353 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 354 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 355 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 356 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 357 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 358 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 359 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |
|                                                                | INST 360 (3)                                   |                                                                                | PSYC 280 (3)                                                                       |

#### 9 credits (3 courses) of Electives

| <i>Three of:</i> |              |              |              |              |              |              |
|------------------|--------------|--------------|--------------|--------------|--------------|--------------|
| ANTH 101 (3)     | CMNS 230 (3) | CPSC 225 (4) | ENGL 223 (3) | INST 101 (3) | PHIL 215 (3) | SOCI 103 (3) |
| ANTH 160 (3)     | CMNS 253 (3) | CPSC 250 (3) | ENGL 224 (3) | INST 110 (3) | PHYS 100 (4) | SOCI 200 (3) |
| BIOL 100 (4)     | COMM 100 (3) | CPSC 276 (3) | FILM 101 (3) | INST 120 (3) | PHYS 141 (4) | SOCI 210 (3) |
| BIOL 101 (4)     | COMM 237 (4) | CPSC 295 (3) | FILM 102 (3) | INST 210 (3) | PHYS 142 (4) | SOCI 220 (3) |
| BIOL 102 (4)     | COMM 280 (3) | ECON 100 (3) | FILM 200 (3) | INST 220 (3) | PHYS 143 (3) | SOCI 228 (3) |
| BIOL 105 (4)     | COMM 281 (3) | ECON 103 (3) | FREN 100 (3) | INST 221 (3) | PHYS 151 (3) | SOCI 230 (3) |
| BIOL 106 (4)     | COMM 290 (3) | ECON 105 (3) | FREN 101 (3) | MATH 100 (3) | PHYS 152 (4) | SOCI 240 (3) |
| BIOL 110 (4)     | COMM 291 (3) | ECON 210 (3) | GEOG 101 (3) | MATH 104 (3) | PHYS 153 (4) | SOCI 250 (3) |
| BIOL 120 (4)     | COMM 292 (3) | ECON 255 (3) | GSWS 100 (3) | MATH 105 (3) | PHYS 191 (3) | SOWK 201 (3) |
| BIOL 201 (4)     | COMM 293 (3) | ECON 260 (3) | HIST 101 (3) | MATH 115 (3) | POLI 100 (3) | SOWK 202 (3) |
| BIOL 203 (3)     | COMM 294 (3) | ECON 280 (3) | HIST 102 (3) | MATH 123 (3) | POLI 200 (3) | SPAN 100 (3) |
| BIOL 204 (4)     | COMM 296 (3) | ECON 290 (3) | HIST 106 (3) | MATH 151 (3) | PSYC 101 (3) | STAT 200 (3) |
| CHEM 100 (4)     | COMM 298 (3) | ECON 291 (3) | HIST 107 (3) | MATH 152 (3) | PSYC 102 (3) | STAT 270 (3) |
| CHEM 101 (4)     | CPSC 100 (4) | ECON 295 (3) | HIST 110 (3) | MATH 232 (3) | PSYC 217 (3) |              |
| CHEM 102 (4)     | CPSC 111 (4) | EDUC 101 (3) | HIST 200 (3) | MATH 251 (3) | PSYC 218 (3) |              |
| CHEM 201 (4)     | CPSC 112 (4) | ENGL 101 (3) | HIST 201 (3) | MATH 255 (3) | PSYC 241 (3) |              |
| CHEM 202 (4)     | CPSC 115 (3) | ENGL 102 (3) | HIST 223 (3) | PHIL 100 (3) | PSYC 250 (3) |              |
| CMNS 110 (3)     | CPSC 150 (3) | ENGL 103 (3) | HIST 224 (3) | PHIL 110 (3) | PSYC 260 (3) |              |
| CMNS 130 (3)     | CPSC 165 (4) | ENGL 110 (3) | HIST 225 (3) | PHIL 120 (3) | PSYC 280 (3) |              |
| CMNS 226 (3)     | CPSC 215 (3) | ENGL 222 (3) | HSCI 130 (3) | PHIL 203 (3) | SOCI 100 (3) |              |

✱ Courses cannot be used to meet more than one requirement.

## IMPORTANT INFORMATION FOR STUDENTS IN THE ASSOCIATE DEGREE PROGRAM

### General Disclaimer

Please check the semester schedule for course availability and inquire with an Academic Advisor regarding annual course offerings. It is the student's responsibility to fulfill the degree requirements, and to adhere to Alexander College policies and procedures on degree completion and graduation. Academic Advising is not responsible for any circumstances that may prevent the student from graduating, such as failed courses, misunderstanding of degree requirements, or other factors. Academic advice provided to a student is valid at the time of advising. In the event of a discrepancy between this document and the Academic Calendar, the Academic Calendar takes precedence.

**Students are encouraged to update their study plan with an Academic Advisor on a regular basis. Program requirements and applicability of courses on the degree planning worksheet are subject to change.**

### English and Academic Prerequisites

All courses at Alexander College have English level requirements/prerequisites. EAP English levels 098, and 099 (or higher) have been applied as prerequisites for all academic courses. Other prerequisites may be met by either completing transferable courses at other BCCAT member institutions, which are entered into the student database at the time of admission, or by successfully completing a prerequisite course at the College.

### English Course Requirements During First Two Terms

Students who are eligible for ENGL 099 or ENGL 100 must attempt the English course within the first two terms of study. Effective Winter 2025.

### Repeated Courses

Students may attempt courses in any order provided they meet course requirements.

Unless otherwise noted in a course listing, students may attempt any single course a maximum of two times. In exceptional circumstances, permission to attempt a course for a third or subsequent time may be requested through the process of appeal to the Registrar. An attempt is considered any undertaking of a course for which a final letter grade has been assigned, including a 'W' for course withdrawal.

When a course has been successfully repeated, only the higher grade is used in the calculation of grade point average.

### Precluded Courses

Some course with substantially similar content preclude credit for one another (i.e., credit is granted for only one of these courses).

### Grade Point Average (GPA)

For each course included in the calculation of GPA, the course Grade Point value is multiplied by the number of course credits. The resulting values are summed over all courses, and the total is divided by the total number of credits. The result is the Grade Point average, or GPA. To determine term GPA, add the point value for all courses in a given term and divide by the total number of attempted credits in the term. To determine the cumulative GPA, add the point value for all courses and divide by the total number of attempted credits. Please note:

- GPA values are rounded up or down to the nearest hundredth of a percentage.
- Where a course has been successfully repeated, only the higher grade is used in the calculation of the GPA.
- Courses numbered 099 and lower are not used in the calculation of GPA.
- Both semester and cumulative GPA values are listed on the student's permanent record.

### Minimum CGPA Requirement for Graduation

To be eligible for graduation in an Associate Degree program, students must complete all program requirements with a minimum cumulative grade point average of 2.0 (equivalent to a 'C' average). If the student's GPA is lower than 2.0, they may need to repeat some courses to meet this requirement. Please consult an Academic Advisor for help selecting courses to repeat.

### Transferring Credit toward an Associate Degree

Transferability of courses is determined by the receiving institution.

Credit for courses taken outside of Alexander College may not exceed one half of the total credit required for an Associate degree (i.e., not more than 30 credits), and unassigned credit (e.g., 1XX or 2XX) may not exceed 25% of the total credit required for an Associate degree (i.e., not more than 15 credits). Credit transfer cannot be used as a substitute for meeting all of the credential requirements. *For the full policy on Transfer Credit, please view the Academic Calendar online: <http://alexandercollege.ca/admissions-and-registration/academic-calendar/>*

For courses completed in Canada, students may apply to transfer a maximum of ten subjects (to a maximum of 30 credits) per request. For courses completed outside of Canada, students may apply to transfer a maximum of five subjects (to a maximum of 15 credits) per request. Additional requests may be considered after the previous request has been completed. To ensure that the program learning outcomes are met, a maximum of 25% international transfer credit may be applied to an Associate degree.

Courses accepted for credit or prerequisite must have been completed with a grade of at least C- (1.67) effective September 9, 2024.

### Canadian Job Readiness:

Effective Fall 2023 onward --All graduates must complete the mandatory Canadian Job Readiness program: (CJR)

<https://canvas.alexandercollege.ca/courses/648>

### Application for Graduation

Students may apply for graduation after the first day of class in their final (expected) term. Early applications for graduation will be held pending release of final grades at the end of term. To submit an application for graduation, students are required to meet with the Officer, Transfer Credit and Graduation to review program requirements, calculate GPA, and complete an official Application for Graduation form. An Application for Graduation fee applies. To learn more about the graduation process, visit: <https://alexandercollege.ca/admissions-and-registration/graduation/>

### Contact Information

Academic Advising (help choosing courses): [academicadvising@alexandercollege.ca](mailto:academicadvising@alexandercollege.ca)

Application for Graduation/Graduation Advising Appointment: [graduation@alexandercollege.ca](mailto:graduation@alexandercollege.ca)