



Office of the Registrar

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**Application for Graduation
Associate of Arts (Business) Degree**

PERSONAL DETAILS

Legal First Name	Legal Surname	Student ID Number
Date of Birth (DD-MMM-YYYY)	Telephone Number	Email Address

PROGRAM COMPLETION CHECKLIST

<p>Complete this section by reviewing each program requirement.</p> <p>By submitting my Application for Graduation, I declare that to the best of my knowledge I have completed the requirements to graduate from the specified program, as follows:</p> <p>REQUIRED: Program Requirements</p> <p><input type="radio"/> 6 Credits first-year English</p> <p><input type="radio"/> 9 Credits in Science, which shall include at least</p> <p> <input type="radio"/> 3 credits in calculus</p> <p> <input type="radio"/> 3 credits in laboratory science</p> <p> <input type="radio"/> 3 credits in statistics</p> <p><input type="radio"/> 36 credits in arts, which shall include:</p> <p> <input type="radio"/> 6 credits in humanities, other than English</p> <p> <input type="radio"/> 6 credits in social sciences, including</p> <p> <input type="radio"/> ECON 103</p> <p> <input type="radio"/> ECON 105</p> <p> <input type="radio"/> 6 additional credits in arts</p> <p><input type="radio"/> 18 credits in second-year Arts, taken in 2 or more subject areas, including</p> <p> <input type="radio"/> ECON 210</p> <p> <input type="radio"/> ECON 280</p> <p> <input type="radio"/> ECON 295</p> <p><input type="radio"/> 12 credits in commerce, including</p> <p> <input type="radio"/> COMM 292</p> <p> <input type="radio"/> COMM 293</p> <p> <input type="radio"/> COMM 296</p> <p>REQUIRED: Program GPA Requirement</p> <p><input type="radio"/> Program GPA of 2.00 (C average) or higher</p> <p>REQUIRED: Canadian Job Readiness (CJR)</p> <p><input type="radio"/> Completion of Canadian Job Readiness workplace readiness https://canvas.alexandercollege.ca/courses/648</p> <p>I hereby submit my Application for Graduation following the term (last term of study):</p> <p><input type="radio"/> Fall <input type="radio"/> Winter <input type="radio"/> Spring <input type="radio"/> Summer Intensive</p>		<p align="center">OFFICE USE ONLY</p> <table border="1"> <tr> <td rowspan="2">English (6 credits)</td> <td>1)</td> <td>2)</td> </tr> <tr> <td>3) Calculus</td> <td>4) Lab</td> </tr> <tr> <td rowspan="2">Science (9 credits)</td> <td>5) Statistics</td> <td></td> </tr> <tr> <td>6) Humanities</td> <td>7) Humanities</td> </tr> <tr> <td rowspan="6">Arts (36 credits)</td> <td>8) Social Sciences (ECON 103)</td> <td>9) Social Sciences (ECON 105)</td> </tr> <tr> <td>10) Additional Arts</td> <td>11) Additional Arts</td> </tr> <tr> <td>12) Second-year Arts (ECON 210)</td> <td>13) Second-year Arts (ECON 280)</td> </tr> <tr> <td>14) Second-year Arts (ECON 295)</td> <td>15) Second-year Arts</td> </tr> <tr> <td>16) Second-year Arts</td> <td>17) Second-year Arts</td> </tr> <tr> <td>18) Commerce (COMM 293)</td> <td>19) Commerce (COMM 292)</td> </tr> <tr> <td rowspan="2">Commerce (9 credits)</td> <td>20) Commerce (COMM 296)</td> <td>21)</td> </tr> </table> <p align="center">OFFICE USE ONLY</p> <table border="1"> <tr> <td rowspan="7">Graduation Officer</td> <td>No Academic Holds</td> <td>Initials</td> </tr> <tr> <td>No Non-Academic Holds</td> <td>Initials</td> </tr> <tr> <td>Student Record Complete</td> <td>Initials</td> </tr> <tr> <td>Canadian Job Readiness Complete</td> <td>Initials</td> </tr> <tr> <td>Total Transfer Credit(s)</td> <td>Assigned ____ Unassigned ____</td> </tr> <tr> <td>Program GPA</td> <td></td> </tr> <tr> <td>Degree Requirements Met</td> <td>Initials</td> </tr> <tr> <td rowspan="3">Registrar</td> <td>Degree Requirements Met</td> <td>Initials</td> </tr> <tr> <td>Degree Conferred</td> <td>Initials</td> </tr> <tr> <td>Degree Conferral Date (DD-MMM-YYYY)</td> <td></td> </tr> </table>		English (6 credits)	1)	2)	3) Calculus	4) Lab	Science (9 credits)	5) Statistics		6) Humanities	7) Humanities	Arts (36 credits)	8) Social Sciences (ECON 103)	9) Social Sciences (ECON 105)	10) Additional Arts	11) Additional Arts	12) Second-year Arts (ECON 210)	13) Second-year Arts (ECON 280)	14) Second-year Arts (ECON 295)	15) Second-year Arts	16) Second-year Arts	17) Second-year Arts	18) Commerce (COMM 293)	19) Commerce (COMM 292)	Commerce (9 credits)	20) Commerce (COMM 296)	21)	Graduation Officer	No Academic Holds	Initials	No Non-Academic Holds	Initials	Student Record Complete	Initials	Canadian Job Readiness Complete	Initials	Total Transfer Credit(s)	Assigned ____ Unassigned ____	Program GPA		Degree Requirements Met	Initials	Registrar	Degree Requirements Met	Initials	Degree Conferred	Initials	Degree Conferral Date (DD-MMM-YYYY)	
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